

Carers' Advisory Partnership Meeting

Thursday 30th August 2018
The Learning Development Centre, Scunthorpe

Minutes of Meeting

Present:

Amanda Cowling (Chair/Carer)
Susan Rumary (Carers' Support Service,
Minutes, Carer)
Karen Martin (Carers' Support Service,
Centre Manager)
Haydee Barrett (NLC, Commissioning Team)
Helen McLeod (Ex Carer)
George Ducker (Ex Carer)

Pam Ducker (Ex Carer)
Carol Powell (NLC, Family Carer Team)
Melanie Fox (NLC, Financial Support Team)
Malcom Reed (Ex Carer)
Diane French (NLC, Case Manager)
Richard Bellamy (Carer)
Yvonne Lowe (CCG, Commissioning Manager)
Kerrie Mitchell (NLC, Community Response Team)

	Action By:
<p>1. Welcomes and Apologies.</p> <p>Amanda Cowling welcomed all to the meeting</p> <p>Apologies were received for:- Richard Judd and Pat Taylor</p>	
<p>2. Notes from July meeting and actions.</p> <p>Page 1, Helen McLeod stated that it was the emergency planners with in the council and not the emergency services to be invited to a future CAP meeting.</p> <p>Page 2, Helen stated that the posters advertising the podiatry workshops need to emphasize other locations. Malcom Reed would like to see more advertising which is not on social media.</p> <p>Page 3, Yvonne Lowe thanked the meeting for comments received regarding the Dementia strategy. Karen Martin suggested the Dementia Information Group could possibly provide further information to support the engagement for the strategy.</p> <p>Minutes approved by Malcom Reed and seconded by Richard Bellamy.</p> <p><u>Actions</u></p> <p>No further actions required.</p>	HB/CP

<p>3. Partnership Working Groups update:</p> <p><u>Carers Guide</u></p> <p>Haydee Barrett informed the meeting that there have been discussions regarding the next meeting date to start the review process. The group are planning to meet on the 8th October.</p> <p><u>CAP promotional tools</u></p> <p>Haydee, George and Pam Ducker have met to discuss designing new promotional information which includes posters, leaflets and a new CAP banner to promote the partnership. Haydee handed out some example posters for the group to look at.</p> <p>Pam and George have been looking into the cost of getting new banners and leaflets. To get a completely new full set up the cost would be £89 (inc.VAT) but this could be discounted further because of being a council partnership. Pam informed the meeting to get 500 glossy double sided leaflets would cost £76; in regards to badges and bags there is not much on offer. Pam has spoken to a member of staff from the Adults Information Service and they would be willing to look at the social media and website for CAP.</p> <p>Carol Powell advised there would be enough in the budget to cover the costs and proposed an initial budget of up to £300.00 for new promotional material to include a banner and leaflets. A discussion was held about exploring opportunities for sponsorship going forward once the website is updated and new banner and leaflets are purchased. Proposed final costs will need to be agreed at CAP.</p> <p><u>Concessions for Carers</u></p> <p>Carol Powell provided an update from the work undertaken by the partnership working group on the concessions for carers. As part of this work Leisure Services has been reviewing their services and Carers will now be recognised as a concessionary group and will be able to access the leisure centres and Normanby Hall at a reduced rate. At the moment carers need to evidence that they are in receipt of Carers Allowance. Carol acknowledged that not all Carers are in receipt of this benefit However, this is a starting point and the Carers Concessions Group are hoping to broaden the evidence to be accepted with further discussion planned at the next meeting. Further updates will be provided. Haydee suggested inviting Helen Smith from the Leisure services to a CAP meeting.</p> <p>As part of the research for this project Carol has contacted York Council to look at what information/evidence they use for their Carers concessions card.</p>	
<p>4. Update: Community Wellbeing Hubs</p> <p>Kerrie Mitchell informed the meeting that the Community Wellbeing Hubs are working well with many services available which are advertised in the Hub newsletter. Kerrie informed the meeting that the newsletter could be used to promote other groups and events if CAP wanted to include an advert</p>	

<p>to attract new carer members.</p> <p>The Barton Hub will be moving from Tofts Road to Baysgarth Leisure Centre in the spring of 2019. Kerrie assured the meeting that the new Hub would still have lots of services available including the new library.</p> <p>Pam stated that at some Hubs the noise can be so bad that the groups have been disturbed and asked how will this change at the new Barton Hub. Kerrie advised that because they will be using the halls and dance studios at Baysgarth Centre this will reduce noise levels in the Hub itself.</p> <p>Kerrie informed the meeting about the Community Response Team which works 8am until 8pm every day. The service mainly responds to pendant alarms but can now be used as responders for safety check calls while Carers are away on holiday. Karen asked how Carers could contact the team. Kerrie stated that Carers can ask to register for the community response at their local Hubs.</p>	
<p>5. Discussion on DWP – benefits Information</p> <p>Haydee asked the meeting to clarify what they would like a presentation on from the DWP? In relation to which benefits. Yvonne stated that it would be helpful to know what benefits are available Melanie Fox stated that the Finance Team could ask someone to come from the DWP and give a general talk regarding benefits.</p> <p>Malcom asked whether the funds on an old prepaid card would transfer automatically to the new card. Melanie stated these funds are set amounts and usually expire when the budget expires. If the card is going to expire, the Carer needs to call the number on the back of the card. A member of the team will then be able to start the process of getting permission to send out a new card and transfer the remaining funds.</p> <p>Haydee advised the meeting that CSS will be holding a Legal Matters workshop in September and that places were still available. Karen stated that this would be a Question and Answer session mainly regarding wills and financial planning.</p>	
<p>6. CAP Finance Update</p> <p>Carol gave an update on the CAP budget; CAP receive a budget of up to £5000 per year which covers admin, events and venues, Carers travel costs, the website, promotional material and training. George asked if £500 could be considered for the new banners and leaflets, Carol thought that with the costs Pam and George have looked at possibly £300 would cover these costs. However this could be looked at again if needed. CAP need to be mindful of future events which could impact the amount available for promotional materials.</p> <p>George stated that CAP could look at gaining a sponsor to assist with costs of promotional material. Haydee stated that CSS have connections to businesses for sponsors. Karen Martin stated that they do but usually for</p>	

specific events.	
<p>7. Carers Rights Day</p> <p>Karen informed the meeting that CSS are planning an event for Friday 30th November at Heslam Park Rugby Club from 10.30am to 2.30pm. The planning is still to be done but initial thoughts are table discussions around topics important to Carers in the morning, then lunch, followed by Question Time type set up with commissioners from NLC, Health etc. to answer questions. Questions from each table will be given to them over lunch so they are prepared.</p> <p>CSC would like CAP to be involved as facilitators on discussion tables and on the panel.</p> <p>Karen stated that Volunteers or suggestions for panellists and facilitators would be welcome and to contact herself.</p> <p>Haydee suggested a speaker on topic relevant to Carers. Yvonne suggested one of the topics could be around DNR/end of life/dying well.</p>	
<p>8. Forward Plan and CAP next steps including Consideration regarding:</p> <p>Haydee asked the meeting if there were any other speakers or subject they would like to add to the future plan for CAP the current list so far:</p> <ul style="list-style-type: none"> - Citizens Voice logo - Family Carer Team – update - PIP Forum - Major incident planning - Helen Smith from Leisure service - Ambulance service – patient transport - Rural emergency services <p>Haydee asked if anyone would like to add other subjects to let her know.</p> <p><u>Next meeting dates with Karen Pavey</u></p> <p>The CAP members agreed to meet with Karen Pavey on the 15th November.</p>	
<p>9. Carers Support Service Update.</p> <p>Karen informed the meeting that about 1/3 of GPs visited by Keyworkers have had Carer Awareness training.</p> <p>An advert will be going in next week for a part time Keyworker due to internal re-shuffle. It will be advertised internally this week and externally next week. Other staff are covering temporarily.</p>	

<p>Caring News has a full programme of activities and training included. Anyone who has difficulty with costs involved for some activities will be supported on an individual basis. If anyone wants to receive this, who does not already, please let us know. Karen also informed the meeting that CSS is looking to increase emailing the Caring News to Carers to reduce costs.</p> <p>Sibs Group starts on September 10th at CSC. It will be ongoing but will include programme of activities to help siblings come to terms with their situation, emotions and coping strategies.</p> <p>Carer Awareness training has been done with the Police with CSS invited back to do again with other officers.</p> <p>CSS have been attending many events including Ongo Carnival (where we gained 16 referrals).</p> <p>CSS are looking at a new website with a review meeting to be held next week. It should have translation capacity (by Christmas hopefully) with more interaction available for Carers. Carers have been consulted with layout etc. George asked if the translation section would have a voice. Karen stated that this would be checked.</p> <p>Pam asked if the review of waiting list for workshops had been reviewed, Karen stated that it had but to help reduce these lists the CSS release all Caring News at the same time so that all carers receive the same news at the same time.</p> <p>Haydee asked if there were now courses and workshops at evenings and weekends. Karen stated that there are certainly some evening events and weekends are being looked at.</p>	
<p>10. Any Other Business.</p> <p>Malcom told the meeting he had been contacted by a Carer stating that they are unable to get their Cared for person into respite care. Diane French stated that if the Carer is already involved with Social Services then the Carer would need to contact that team for more support.</p> <p>Amanda informed the meeting that the recent Mental Health Collaborative meeting had to be cancelled. There will be another meeting in September. In relation to the Rethink Carer Group there have been no new members recently.</p> <p>Malcolm stated that a Carer is struggling to have his clinical waste collected, he has been waiting three weeks and they do not know who to contact. Diane stated this should go through the NHS District Nurse. If they do not get through with this then they need to contact their GP practice.</p> <p>George informed the meeting he had received information regarding the Shingles vaccination from Vicky Oxley and asked the meeting to circulate this. Haydee advised that the information has been circulated to CSS for</p>	

<p>distribution to carers.</p> <p>Richard Bellamy asked if CSS still do the Life Long Learning (as he had a question in relation to his library card). Karen advised this is no longer available. But, Carol advised that if the CNA indicates a need for wellbeing then funding can be allocated but this is based on individual need.</p>	
<p>11. Close of meeting.</p> <p>Amanda Cowling thanked everyone for attending and closed the meeting.</p>	
<p style="text-align: center;">Next Meeting: Thursday 27th September, 10am at The Carers' Support Centre, Brigg.</p>	

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